

Application Guidelines for the 2014 China State-Sponsored “Post-graduate Study Abroad Program” at Nagoya University

1. Overview

Nagoya University is recruiting students from China to study at Nagoya University under the 2014 China State-Sponsored Postgraduate Study Abroad Program (“国家建设高水平大学公派研究生项目”).

The Program has two categories:

- Doctoral Degree Seeking Program (36 to 48* months)
- Joint Educational Program (6 to 24 months).

Nagoya University grants successful applicants - those who have passed the screening of the prospective graduate school, Nagoya University, and then passed the selection examination conducted by the Chinese Scholarship Council (CSC) - an offer of acceptance and exemptions from entrance and tuition fees.

*Note: Medical Science in Graduate School of Medicine is a four-year course to a PhD degree.

2. Application Qualification

Eligible applicants must be Chinese nationals and meet all of the following conditions:

- (1) Meet the eligibility requirements for the China State-Sponsored Post-graduates Study Abroad Program (“国家建设高水平大学公派研究生项目”) sponsored by the CSC.
- (2) Have a Master’s degree (must live in China at the time of application) or be expected to earn a Master’s degree by February 2015.
 - Those who apply for the Graduate School of Medicine, however, might be considered qualified if they have to meet one of the following qualifications, despite the above-mentioned:
 - ① Have a Master’s degree (must live in China at the time of application) or be expected to earn a Master’s degree by February 2015, in the field of either medicine, dentistry, pharmacy or veterinary medicine.
 - ② Have completed (must live in China at the time of application) or will complete at least 18 years of formal education abroad by February 2015 (final education must be in the field of either medicine, dentistry, pharmacy or veterinary medicine).
 - ③ Have been recognized by the Graduate School of Medicine through individual screening of qualifications as having academic abilities equivalent to those who fall under the above-mentioned condition, and be of the age of 24 or above as of the date of admission into the Graduate School of Medicine, Nagoya University, as a doctoral student on either October 1, 2014 or April 1, 2015.

3. Application Documents

All documents must be written in either Japanese or English.

- (1) Application Form (attached form, A4)
 - The form can be downloaded from the following website and must be typed, not hand-written.
<http://www.nushanghai.net/>

- Sign the original copy of the Application Form sent by post.
- (2) Chronological resume (free format, A4)
- (3) Copy of passport (biography page) or copies of both sides of ID card of the People's Republic of China
- (4) Research Plan
 - A4 sized free format, approximately 1000 characters in Japanese or 500~700 words in English
- (5) Certificate of Master's Degree (or Certificate of Prospective Master's Degree)
 - An acceptable certificate can only be issued by the authority of your attended university/Chinese government.
 - If the certificate is written in a language other than Japanese or English, a Japanese or English translation with an official seal on it must be attached.
 - A copy of your diploma cannot be submitted or accepted.
- (6) Original transcripts from all universities/institutions attended after high school (at undergraduate level and above)
 - An acceptable transcript can only be issued by the authority of your attended universities/institutions.
 - If the transcript is written in a language other than Japanese or English, a Japanese or English translation with an official seal on it must be attached.
 - Enclose each separately in a sealed envelope with an official seal of the issuing institution placed across the flap.
- (7) Two sets of confidential references (on letterhead)
 - A referee should be either a professor, academic advisor or faculty member with whom the applicant has worked closely or whose class(es) the applicant has taken.
 - Each reference should be enclosed separately in a sealed envelope signed across the flap by the referee.
- (8) Summary of publications, if any, such as books, academic papers and reports, which can demonstrate the applicant's academic achievement and ability in brief (The following graduate schools require a more specific document as detailed in the attachment: the Graduate School of Letters, of Education and Human Development, of Law, of Economics, of International Development, and of Languages and Cultures. For details, see the table on the attached page.)
- (9) Essay: "Describe in detail your academic/research background and how it would be linked to your intended research at Nagoya University"
 - Up to 3 pages in A4 format
- (10) Standardized Language Test Score(s)
 - JLPT or any of TOEFL/TOEIC/IELTS
 - See the table on the attached page regarding the Graduate Schools of Law, of Medicine, Pharmaceutical Sciences, of Engineering of International Development, and of Languages and Cultures.
- (11) Two identification photographs(3.5cm×4.5cm)
 - No electronic copy is acceptable.
 - Write the name of your university and your full name on the reverse and attach one to the

Application Form.

- (12) Other documents required by each graduate school: see the table on the attached page.

*Do not staple documents together.

4. Application Procedure

- (1) Contacting a prospective academic advisor at Nagoya University

Before submitting application documents, you must contact a prospective academic advisor to let him/her check your research theme and background and confirm if you would meet any established conditions. His/her unofficial confirmation that you will write his/her name on the application form as required does not affect the screening process but is mandatory for you to move to the next stage of the process. (See the table on attached page for contact information of each Graduate School.)

- (2) Application method

Enclose all documents listed in Section 3. in a envelope, write "China State-Sponsored Post-graduate Study Abroad Program" (or "国家建设高水平大学公派研究生项目") on the envelope, and send it by registered mail. At the same time, send the "Application Form" (attached form) by e-mail. Use the postal and e-mail addresses indicated in Section 10.(1).

5. Application Deadline

Tuesday, December 3, 2013

ALL application documents (Application Form and any supporting documents) and e-mails must arrive at the Shanghai Liaison Office of Nagoya University by this date. Applications received after this date will not be accepted.

Mail them all together as a document package and do not have any documents delivered separately.

6. Selection Method

- (1) A comprehensive assessment will be made based on the submitted documents and/or interview examinations.
- (2) If a graduate school requires an interview examination, it will take place during the following period. The details of the interview examination will be supplied later.

Beijing:

Thursday, December 12, 2013 or Friday, December 13, 2013

Shanghai:

Monday, December 16, 2013 or Tuesday, December 17, 2013

*Applicants are responsible for transportation, accommodation and other expenses relating to the interview examination.

7. Selection Results

The selection results will be sent to the applicant by mail by Friday, March 7, 2014.

A Letter of Acceptance and a Certificate of Tuition Waiver will be enclosed for successful

applicants.

8. Entrance Date

October 2014 or April 2015 (no exceptions)

9. Entrance Procedure

(1) Students who have been selected by the CSC must email and mail original copies of the "Certificate of State Scholarship Fund for Post-graduate Study Abroad Program (国家留学基金资助出国留学证书)", both English and Chinese, to the address provided in Section "10. Contact (2)" as soon as possible.

* Students who expect to earn a Master's degree by the time of filing their application must also email and mail original Certificate of Master's Degree (*An acceptable certificate can only be issued by the authority of your attended university/Chinese government. *If the certificate is written in a language other than Japanese or English, a Japanese or English translation with an official seal on it must be attached.) as soon as possible.

(2) Nagoya University will send information about the application procedure for the "Certificate of Eligibility" to obtain a "College Student" visa by e-mail to successful applicants after their "Certificate of State Scholarship Fund for Post-graduate Study Abroad Program" has been received.

10. Contacts

All enquiries must be either in Japanese or English.

(1) Application materials should be submitted to:

Shanghai Liaison Office of Nagoya University

Address: D, 27F Suntong Infoport Plaza, No.55, Huaihai Road (W), Shanghai, China 200030

Phone/Fax: 021-6280-6185

Email: office@nushanghai.net

(2) Enquiries concerning application/admission:

International Student Exchange Division, Nagoya University

Address: Furo-cho, Chikusa-ku Nagoya 464-8601, JAPAN

Phone: +81-52-789-2166 Fax: +81-52-789-5100

E-mail: info-cn@adm.nagoya-u.ac.jp

(3) Contact the prospective academic advisor for enquiries concerning research details:

See the table on attached page.

11. Others

(1) Inadequate documentation, including insufficient information or unclear explanations, may result in your application being rejected. Also, replacement of any of the submitted documents is not permitted.

(2) The submitted documents cannot be returned for any reason.

(3) The admission may be cancelled even after admission is permitted, if a false statement is found in the successful applicant's application documents, required information is missing, or the required documents are not submitted.

- (4) Obtain a passport in advance if you do not own one.
- (5) It is possible to reside in accommodation provided by Nagoya University for six months or one year upon request. (Rent will be approx. 35,000 yen per month.)
- (6) Applicants with disabilities, who require special support in taking the entrance examination and/or studying at university, should consult Nagoya University before applying.

Contact:

International Student Exchange Division, Nagoya University

Address: Furo-cho, Chikusa-ku Nagoya 464-8601, JAPAN

Phone: +81-52-789-2166 Fax: +81-52-789-5100

E-mail: info-cn@adm.nagoya-u.ac.jp

Other Documents Required by Prospective Graduate Schools (Section 3.(8)and(10)) and Contact List of Each School

Graduate School of	Other Documents Required by Each School	Proof of Language Proficiency Required by Each School	E-mail Address	English Website of Each School
Letters	Copy and summary of your master's thesis, if applicable (3000 characters in Japanese or 2000 words in English)	N/A	kyohmu@lit.nagoya-u.ac.jp	http://www.lit.nagoya-u.ac.jp/english/index.html
Education and Human Development	Copy and summary of your master's thesis, if applicable (3000 characters in Japanese or 1500 words in English).	N/A	nuuagk401@educa.nagoya-u.ac.jp	http://www.educa.nagoya-u.ac.jp/en/index2.shtml
Law	Copy and summary of your master's thesis (4-5 pages A4, in Chinese and Japanese or English) and your research plan (3000 characters in Chinese and Japanese or English)	Examination will be done to testify if the applicant has enough proficiency of Japanese or English to complete the doctoral thesis. If you have the following standardized language test scores (and you can submit before the application deadline), the language examination will be exempted. TOEFL PBT: 550 or more TOEFL IBT: 79 or more IELTS Band Score: 6.5 or more TOEIC: 800 or more JLPT: 1st grade	kyomu@law.nagoya-u.ac.jp	http://www.law.nagoya-u.ac.jp/en/
Economics	Application Form specified by the school (Please inquire.)	N/A	cwr-rakku@soec.nagoya-u.ac.jp	http://www.soec.nagoya-u.ac.jp/index_e.html
Science	N/A	N/A	td-daiakun@sci.nagoya-u.ac.jp	http://www.sci.nagoya-u.ac.jp/index.html
Medicine	In case of no certificate of Master's degree available, submit a certificate of Bachelor's degree in place.	Any of JLPT, TOEFL, TOEIC, IELTS etc. Submit more than one if at all possible.	iga-ryu@med.nagoya-u.ac.jp	http://www.med.nagoya-u.ac.jp/index2.html
Engineering	N/A	English Test Score (in principle, taken within two years) *Please note that the Japanese Language Test Score does not fulfill the English language requirement.	eng-admission@adm.nagoya-u.ac.jp	http://www.eng.nagoya-u.ac.jp/en/index.html
Agricultural Sciences	N/A	N/A	kyomu@agr.nagoya-u.ac.jp	http://www.agr.nagoya-u.ac.jp/index_e.html
International Development	Copy and summary of your completed master's thesis, or summary of the thesis you plan to write (4000 characters in Japanese or 1600 words in English). If you obtained/plan to obtain a master's degree without writing a master's thesis: a summary and copies of your publications, if any, including books, academic papers, or reports, which demonstrate your academic achievements and ability (4000 characters in Japanese or 1600 words in English).	Standardized Language Test Score(s). JLPT or any of TOEFL/TOEIC/IELTS (in principle, taken within two years).	asidofice@adm.nagoya-u.ac.jp	http://www.asid.nagoya-u.ac.jp/global/index-en.html
Mathematics	N/A	N/A	td-daiakun@sci.nagoya-u.ac.jp	http://www.math.nagoya-u.ac.jp/en/index.html
Languages and Cultures	Copy and Summary of your completed master's thesis, or summary of the thesis you plan to write (2000 characters in Japanese or 1000 words in English). If you obtained/plan to obtain a master's degree without writing a master's thesis: a summary of your publications, if any, including books, academic papers, or reports, which demonstrate your academic achievements and ability (2000 characters in Japanese or 1000 words in English).	Score sheet of EJU, if not taken, score sheet and certificate of JLPT. If you cannot submit the documents mentioned above, submit a certification of your Japanese language ability issued by a diplomatic missions abroad or by your graduating university.	ken_jim@adm.nagoya-u.ac.jp	http://www.lang.nagoya-u.ac.jp/index-e.html
Environmental Studies	N/A	N/A	env@adm.nagoya-u.ac.jp	http://www.env.nagoya-u.ac.jp/en/index.html
Information Science	N/A	N/A	admission@is.nagoya-u.ac.jp	http://www.is.nagoya-u.ac.jp/index.html.en
Pharmaceutical Sciences (※Only Joint Educational Program)	N/A	Any of JLPT, TOEFL, TOEIC, IELTS etc. Submit more than one if at all possible.	nyushi@ps.nagoya-u.ac.jp	http://www.ps.nagoya-u.ac.jp/en/